

Job Profile

PROFILE INFORMATION		
JOB TITLE	SENIOR MANAGER: PROTECTION SERVICES	
JOB CLUSTER AND RANK	Management (Commandant)	
REGION/DIVISION	Property & Facilities Management	
LOCATION	Head Office	
MANAGER/SUPERVISOR	Executive Manager: Property & Facilities Management	
SUPERVISION	Manager: Vetting & Screening Manager: Integrated Electronic Security Manager: Physical Security	
PEER RELATIONSHIPS	OTHER MANAGERS	
LIAISON	INTERNAL	All Business Units
	EXTERNAL	Stakeholders
MINIMUM REQUIREMENTS/EXPERIENCE/KNOWLEDGE		
KPIs	Sound knowledge of MISS, MPSS, SASREA and VIP Protocol procedures Develop and implement security policies and security plans Develop training plans for security teams Conduct awareness training for employees and relevant contractors Gather information and assess risk Engage with SSA and SAPS to conducting information and physical audits Facilitate the process of screening candidates and vetting Manage security related contracts Ensure the recording and investigation of reported security breaches Ensure frequent liaison with security agencies and request assistance and guidance from these institutions as and when needed Ensure development and maintenance of key control procedures Manage human resources including allocation of resources Oversee the provision of sound technical security strategy, plans and electronic security systems Ensure effective surveillance, detection, reporting and follow through of all security incidents Manage audit processes during audits	

Minimum Qualifications	<ul style="list-style-type: none"> • Bachelor's degree/ B Tech Security Management, Policing, Law, (NQF 7) • Top secret clearance certificate will be an added advantage • PSIRA certificate will be an added advantage • Completion of state security agency will be an added advantage • Security Services Course will be an added advantage
Minimum Experience	<ul style="list-style-type: none"> • 8-10 years' management experience in physical, vetting and information management • 3-5 years' supervisory experience in security management especially as a Protection Services Manager
Knowledge	<ul style="list-style-type: none"> • Border Management Authority Act,2020 • Knowledge of Vetting • Knowledge of Physical Security • Knowledge of Information Security
Professional registration or license requirements	<ul style="list-style-type: none"> • Relevant registration.
Other requirements	<ul style="list-style-type: none"> • Flexibility in working hours will be required to meet demands of the role. • May be required to work overtime. • Valid driver's License