

ART BANK OF SOUTH AFRICA PESP5 HOST APPLICATION FORM

NB: Please do not implement Work-Based Experience programme prior to the signing of a Memorandum of Agreement

A. HOST INFORMATION			
HOST REGISTERED NAME			
HOST REGISTRATION STATUS			
MAAA NUMBER			
HOST TRADING NAME			
CORE BUSINESS OF HOST			
NUMBER OF STAFF EMPLOYED BY HOST			
POSTAL ADDRESS:	PHYSICAL ADDRESS:	INDICATE WHERE INTERNS WILL BE FROM:	
INTERNS TO WORK REMOTELY		INTERNS TO WORK ONSITE	
SOCIAL MEDIA or ONLINE PLATFORMS <i>(optional)</i>			
B. CONTACT DETAILS			
CONTACT PERSON NAME:		DESIGNATION:	
CONTACT NUMBER <i>(mobile)</i>	CONTACT NUMBER <i>(telephone)</i>	EMAIL:	IDENTITY NUMBER <i>(please attach copy of ID)</i>
HOW DID YOU HEAR ABOUT THE PESP4 HOST INVITE?		SOCIAL MEDIA	OTHER
C. INTERVENTION REQUEST INFORMATION			
NUMBER OF INTERNS APPLYING TO HOST			
CYCLE 1 (MAXIMUM 6 MONTHS)		CYCLE 2 (MAXIMUM 4 MONTHS)	
INDICATE SPECIALISATION <i>(E.g., art administration, project coordination, graphic design, curation, etc)</i>			
CITY & PROVINCE where the WBE programme will be implemented			

MOTIVATION

Motivation should be captured in not more than 2 x A4 pages, excluding any supplementary information about the organization or business and should cover the following considerations:

- the process for recruiting and selecting the candidate on the part of the Host (it is mandatory that an open targeted call be included in the process)
- the duration, time commitment and proposed remuneration for the intern (The programme will provide R5 700 (before statutory deductions) per month for a maximum of 4 months. Hosts must indicate when they are able to top up the provided stipend)
- the areas in which the intern would acquire competence, and how this process would be actively facilitated/supported by the host organization
- the ways in which the intern's work would enhance/add value to the work of the host and its distinctive contribution to supporting, stimulating, and promoting contemporary visual arts practice.
- the process and plan for performance management of the intern

D. DOCUMENT TO BE ATTACHED - CHECKLIST

(Failure to comply with any of the above requirements will result in the disqualification of the application)

A completed application form (Motivation to be completed and attached)

Company Registration OR Organisation Constitution OR Articles and/or Memorandum of Association

Letter of authority from the Chair of the Board that permits the signatory to sign the MOA (If signatory is different to Chairperson or registered Director) AND a certified ID copy

Proof of office address (Indicate where the intern(s) will be working from)

Proof of entity bank detail on a stamped bank confirmation letter

Central Supplier Database (CSD) registration

E. CONSENT FOR THE PROCESSESING OF PERSONAL INFORMATION

I declare that the above particulars are complete and current and agree to correct and update such information when necessary.

I acknowledge that any personal information supplied to the National Museum is provided voluntarily and consent to the processing of my personal information for the purposes of this funding window.

I understand that privacy is important to the National Museum and the National Museum will make reasonable efforts to ensure that any personal information in its possession or processed on its behalf is kept confidential, stored in a secure manner, and processed in terms of South African law.

Further, by submitting any Personal Information to the National Museum in any form, I acknowledge that such conduct constitutes an unconditional, specific, and voluntary consent to the processing of such Personal Information as per the National Museums POPI Act Policy.

.....
Signature

.....
Date



PRESIDENTIAL
EMPLOYMENT
STIMULUS



sport, arts & culture
Department
Sport, Arts and Culture
REPUBLIC OF SOUTH AFRICA



NATIONAL MUSEUM
OF SOUTH AFRICA
an agency of the
Department of Sport, Arts and Culture

Art Bank of South Africa is a programme of the Department of Sport, Arts and Culture, hosted by the National Museum, Bloemfontein