



CITY POWER

**APPLICATION FORM FOR
EMPLOYMENT**

June 2022



a world class African city



APPLICATION FORM FOR EMPLOYMENT

TERMS AND CONDITIONS

- ✓ The purpose of this form is to assist City Power in selecting suitable candidates for an advertised post.
- ✓ This form must be completed in full, accurately, and legibly. All substantial information relevant to a candidate must be provided in this form. Any additional information may be provided on the CV.
- ✓ Candidates shortlisted for interviews may be requested to furnish additional information that will assist City Power to expedite recruitment and selection processes.
- ✓ All information received will be treated with strict confidentiality and will not be used for any other purpose than to assess the suitability of the applicant.
- ✓ This form is designed to assist City Power with the recruitment, selection and appointment of senior managers in terms of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000).

A. DETAILS OF THE ADVERTISED POST (as reflected in the advert)

Advertised post applying for	CEO		COO	
Reference number				
Notice service period	None	1 month	2 months	Other (specify)

B. PERSONAL DETAILS

Surname				
First Names				
ID Number				
Race	African	Colored	Indian	White
Gender			Female	Male
Do you have a disability?			Yes	No
If yes, elaborate				
Are you a South African citizen?			Yes	No

C. CONTACT DETAILS

Email address	
Telephone Number	
Mobile Number	

Physical Address							
Preferred method for correspondence	Email	Telephone	Mobile Number	Physical Address			
D. QUALIFICATIONS (Please attach certified qualifications certificate. Additional information may be provided on your CV)							
HIGHEST QUALIFICATION OBTAINED							
Name of institution	Name of Qualification	Qualification Type (e.g., Diploma, Certificate, Degree, Honours, Masters, PhD etc.) and NQF Level		Year Obtained			
OTHER QUALIFICATIONS OBTAINED							
Name of institution	Name of Qualification	Qualification Type (e.g., Diploma, Certificate, Degree, Honours, Masters, PhD etc.) and NQF Level		Year Obtained			
E. WORK EXPERIENCE (Additional information may be provided on your CV)							
Employer (starting with most recent)	Position	From		To		Number of Months	Specific reason for leaving (this could include resignation, dismissal, retrenchment, retirement or other. If other, please specify)
		MM	YY	MM	YY		

Were you previously employed in Local, Provincial and/or National Government:	Yes	No
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If you were previously employed in Local, Provincial and National Government, indicate whether any condition exists that prevents re-employment:	Yes	No
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If yes, provide the name of the previous employing institution:

F. STATUTORY PROFESSIONAL BODY REGISTRATION:

Do you hold a professional membership with any professional body? If yes, provide information below:

Professional Body	Membership Number	Expiry date

G. DISCIPLINARY RECORD

Have you been dismissed for misconduct	Yes	No
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If yes, Name of Institution:

Type of Misconduct/Transgression

Date of Disciplinary case finalized

Did you resign from your job pending finalization of the disciplinary proceedings? This includes notified investigations, suspensions, charges disciplinary hearing or other. If yes, provide specific details on a separate sheet.	Yes	No
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H. CRIMINAL RECORD

Were you convicted of a criminal offence involving financial misconduct, fraud or corruption on or after 5 July 2011? If yes, provide details on a separate sheet.	Yes	No
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If yes, type of criminal act

Date criminal case finalised				
Outcome/Judgement				
I. REFERENCE				
Name of Referee	Relationship	Tel (office hours)	Cellphone Number	Email
J. DECLARATION				
<p><i>I hereby declare that all the information provided in this application and any attachments in support thereof is to the best of my knowledge true and correct. I understand that any misrepresentation or failure to disclose any information may lead to my disqualification or termination of my employment contract, if appointed.</i></p>				
Signature:		Date:		