

BUSHBUCKRIDGE LOCAL MUNICIPALITY APPLICATION FOR EMPLOYMENT

TERMS AND CONDITIONS

- 1. The purpose of this form is to assist the Municipality in selecting suitable candidates for an advertised post
- 2. This form must be completed in full, accurately and legibly. All substantial information relevant to a candidate must be provided in this form.
- 3. Candidates shortlisted for interviews may be requested to furnish additional information that will assist the Municipality to expedite recruitment and selection processes.
- 4. All information received will be treated with strict confidentiality and will not be used for any other purpose/s than to assess the suitability of the applicant.
- 5. The form is designed to assist the Municipality with the recruitment, selection and appointment of employees in terms of Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000) and other applicable legislations.

1. THE ADVE	ERTISED POSI	TION											
STATE THE POSI			g for										
STATE THE DIRE	CTORATE WHE		N WAS AD	/ERTISED									
REFERENCE NO.	.(<u>if any as per</u>	advert)				DAT	ED						
IF YOU ARE OFF	ERED THE POSI	TION, WHEN CA	N YOU STA	RT?									
2. PERSONAI	L DETAILS (B	LOCK LETTE	RS)										
SURNAME				FIRST NAM	\E								
DATE OF BIRTH				IDENTITY	NUNBER								
POSTAL ADDRES	S						POST	AL CODE					
RESIDENTIAL AD	DRESS						POST	AL CODE					
HOME TELEPHON	NE				WORK T	ELEPHONE							
E-MAIL ADDRESS	;				CELL PH	IONE							
DO YOU HOLD A	PROFESSIONAL	MEMBERSHIP W	/ITH ANY F	PROFESSIONAL	BODY?		IF YES,	GIVE DE	TAILS	BELOW	/		
PROFESSIONAL E	BODY		MEMBER	SHIP NUMBER			EXPI	RY DATE					
3.RACE:	AFRICAN		NDIAN		COLO	URED			WHIT	ГЕ			
GENDER				DO YOU HAVE	A DISABIL	TY?							
ARE YOU A SOUT	TH AFRICAN CIT	IZEN?		IF	NO, WHAT	IS YOUR NAT	IONALIT	'Y?				 	
DO YOU HAVE A	NY MEDICAL CO	NDITION THAT	COULD BE	RELATED TO	THE JOB A	PPLIED FOR?							
IF YES, GIVE DET	TAILS												

4.QUALIFICATIONS

NAME OF SCHOOL/ TECHNICAL COLLEGE	HIGHEST QUALIFICATION	YEAR OBTAINED

5.TERTIARY EDUCATION

NAME OF INSTITUTION	HIGHEST QULIFICATION(S)	YEAR O	BTAIN	ED		

6.APPRENTICESHIP IN THE TRADE (RESERVED ONLY FOR ARTISAN VACANCY)

TRADE	WITH W	ном арр	RENTI	CESHIP	SERVIC	ED?		REGIS	TRATIC	א אנ	JMBEF	२	
APPRENTICESHIP SERVED FROM							то						
APPRENTICESHIP SERVED FROM							ТО						

7.CURRENT STUDIES

NAME OF INSTITUTION	QUALIFICATION ENROLLED	YEA	R EN	ROLI	ED		

8.WORK EXPERIENCE

NAME OF EMPLOYER	POSITION HELD	MONTH/ YEARS	REASONS FOR LEAVING
1			
2			
3			
4			
5			
HAVE YOU PREVIOUSLY WORKED FOR ANY MUNICIPALITY?	IF YES, WHICH MUNI	CIPALITY	
POSITION HELD	DIRECTORATE		
FROM	T0	EMP	LOYEE NO.
REASONS FOR LEAVING			

10.DISCIPLINARY RECORD

Have you ever been found for misconduct on or after July 2011?	YES NO
If yes, Name of Municipality/Institution	
Type of misconduct/Transgression	
Date of Resignation/Disciplinary case finalized	
Award/Sanction	
Did you resign from your job on or after 5 July 2011, pending the finalization of the disciplinary proceedings? If yes, provide details below or on a separate sheet.	Yes No

11.CRIMINAL RECORD									
Have you ever been convicted misconduct, fraud or corrupti on a separate sheet.	l of any criminal offence involving financial on on or after 5 July 2011? If yes, provide details	YES		NO					
If yes, type of criminal act									
Date criminal case finalized									
Outcome/Judgment									
12.REFERENCE									
SURNAME & INITIALS	RELATIONSHIP TO YOU		TELEP	HONE N	UMBER ((OFFICE	HOURS		
1									
2									
3									
4									
13.DECLARATION									
I hereby declare that all inform and correct. I understand that my employment contract, if ap	nation provided in this application and any attacl any misrepresentation or failure to disclose any i pointed.	nments nforma	in suppor ition may	t thered lead to	of is to th my disqu	e best Ialifica	of my kno 1tion or te	owledg rmina	e true tion of

SIGNATURE

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