



Vaal River City, the Cradle of Human Rights

**Human Resources Department**  
**P.O. Box 3**  
**Vanderbijlpark**  
**1900**

**This form must be completed in your own handwriting signed and attached to the CV in time with the job application procedure.**

## **APPLICATION FOR EMPLOYMENT**

<b>DETAILS OF THE ADVERTISED POST</b>						
Position applied for						
Notice service period						
Reference Number						
Cluster						
Department						
<b>PERSONAL INFORMATION</b>						
Surname						
First names						
ID or Passport						
Drivers Licence						
Gender			Male		Female	
Race			White	African	Coloured	Indian
Do you have a disability?	Yes	No	If yes, elaborate			
Are you a South African citizen?	Yes	No	If not what is your nationality?			
			Do you have valid work permit?		Yes	No
Do you hold a professional membership with any professional body?	Yes	No	Name of the professional body		Membership number	Expiry date
<b>CONTACT DETAILS</b>						
Contact No			Postal address:			
Emergency No			Code:			
Email address			Residential address:			
Preferred Language			Code:			

QUALIFICATIONS (please elaborate on your CV)						
Highest educational qualification obtained						
Name of the School				Highest Grade		Year obtained
Highest tertiary qualification obtained						
Name of institution		Name of qualification		NQF level		Year obtained
WORK EXPERIENCE (please elaborate on your CV)						
Employer (starting with most recent)	Post held	From		To		Reason for leaving
		Month	Year	Month	Year	
DISCIPLINARY RECORD						
Have you been dismissed for misconduct during the past (10) years?			Yes			No
If yes, Name of Municipality/ Employer						
Type of Misconduct/ Transgression						
Date of Resignation/ Disciplinary case finalised/Dismissal						
Award /Sanction						
Have you been accused of an alleged misconduct and resigned from your job pending finalisation of the disciplinary proceedings?			Yes			No
CRIMINAL RECORD						
Have you been convicted of any criminal offence in a court of law during the past (10) years?			Yes			No
If yes, type of criminal act						
Date criminal case finalised						
Outcome/judgement						
REFERENCE (please elaborate on your CV)						
Name of Referee		Capacity		Work Address		Telephone no

#### Declaration

*I hereby declare that all the information provided in this application and any attachments in support thereof is to the best of my knowledge true and correct. I understand that any misrepresentation or failure to disclose any information may lead to my disqualification or termination of my employment contract, if appointed.*

Signature: .....

Date: .....