JOB APPLICATION FORM

PURPOSE

The purpose for this job application form is to assist the merSETA in selecting suitable candidates for advertised positions. This form may be used to identify candidates to be assessed; interviewed and placed in the advertised position. Applicants need to fill in this form completely and accurately as possible. This application form will help in processing your application fairly.

1. ADVERTISED POST

Position for which you are applying for.
(as stated in the advertisement)

Department:
(the department in which the position is located)

Reference Number
(As stated in the advert)

2. PERSONAL DETAILS

Title   **Surname**   **First Names**

Identity Number   **Gender**   M   F

Race   African   Coloured   Indian   White

Do you have a Physical Disability?   Yes
(Please provide details)   No

Are you a South African Citizen?   Yes   No
(If no, what is your nationality?)

Do you have a valid work permit?   Yes   No

Have you ever been convicted of a criminal offence, or been dismissed from your employment?   Yes   No

3. CONTACT DETAILS

Postal address

Email address

Telephone number   **Cellphone number**

4. QUALIFICATIONS

Year Graduated	School/Institution/College/University	Highest Qualification Obtained (grade/degree)

5. WORK EXPERIENCE

Employer	Position held	From	To	Reason for leaving

6. REFERENCES (Please provide names of three references we can contact to confirm details of your employment)

Name	Relationship to you	Tel. No. (office hours)

7. FAMILY DECLARATION

Do you have a relative working for the merSETA?
(If yes state the relationship)

Yes	No

8. APPLICANT'S DECLARATION

I declare that the information I have provided in this application form is, to the best of my knowledge and belief, correct and complete. I understand that any false or willfully suppressed information will render my application null and void; and if appointed, I agree that my appointment shall be terminated.

Signature

Date

LEADERS IN CLOSING THE SKILLS GAP