



**NOMINATION OF CANDIDATE FOR APPOINTMENT AS A  
MEMBER OF LGSETA BOARD**

I, \_\_\_\_\_

in my capacity as \_\_\_\_\_

Nominate \_\_\_\_\_

to be appointed as a member to the LGSETA Board.

The candidate meets the selection criteria for members of the Accounting Authority as set out in Par 6(a) and (b) of the LGSETA Constitution and has knowledge, skills and expertise in the following –

- the functioning of the Accounting Authority in terms of applicable government legislation;
- skills development policy, legislation and the National Skills Development Plan 2030;
- an understanding of the functions of SETAs
- the SETA's responsibility in respect of service delivery;
- Financial management, the PFMA and Municipal Financial Management;
- local government sector and an understanding of the different constituencies at local government;
- the ability to provide strategic leadership at LGSETA as a member of the Accounting Authority;
- Governance and Risk Management, Social and Ethics, Accounting and Finance, Information Technology, Human Resources Management, Stakeholder Management, Legal and Law;
- quality assurance of learning provision;
- general management and business skills;
- positioning and communicating the role of the entity in relation to its mandate to various stakeholders;
- firm understanding of the municipal legislation (including regulations);
- firm understanding of the national policies and the laws which impact on training of municipalities;
- leadership skills relevant to building a capable and developmental local government of excellence;
- understanding of the National Development Plan and the role of LGSETA therein.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



# LGSETA

CREATING GREATER IMPACT

NOMINATING ORGANISATION		
1.	<b>Name of the Organisation</b>	
2.	<b>Organisation registration and/or reference number</b>	
3.	<b>Physical Address</b>	
4.	<b>Postal Address</b>	
5.	<b>Contact details</b>	
6.	<b>Name of mandated nominator</b>	
7.	<b>Position</b>	
8.	<b>Signature of mandated nominator</b>	



**LGSETA**

CREATING GREATER IMPACT

**LETTER OF ACCEPTANCE OF NOMINATION**

I,

\_\_\_\_\_ hereby accept the nomination for appointment as member of the LGSETA Board.

I accept the duties and responsibilities of a member of the Board and understand that I will be expected to subscribe to the SETA principles of good governance and to comply with the SETA policies and procedures. I understand that I will be required to attend the SETA Board meetings and to form part of the decision making process of the Board.

Signed on the \_\_\_\_\_ day of \_\_\_\_\_ at \_\_\_\_\_.

Signature: \_\_\_\_\_



# LGSETA

CREATING GREATER IMPACT

**PLEASE ATTACH YOUR CURRICULUM VITAE TO THE SIGNED LETTER OF CONSENT AND COMPLETE THE PERSONAL DETAILS SECTION BELOW:**

**PERSONAL DETAILS**

<b>Name</b>	
<b>ID Number</b>	
<b>Postal Address</b>	
<b>Residential Address</b>	
<b>Business Address</b>	
<b>Tel Number</b>	
<b>Fax Number</b>	
<b>Cell Number</b>	
<b>E-mail Address</b>	
<b>Current Occupation</b>	
<b>Other Membership / Directorship</b>	



# LG SETA

CREATING GREATER IMPACT

<b>ACCOUNTING AUTHORITY DECLARATION OF INTEREST FORM</b>	
<b>SETA</b>	<b>Local Government SETA</b>
<b>TITLE</b>	
<b>NAMES &amp; SURNAME</b>	
<b>CONSTITUENCY</b>	
<p><b>DECLARATION:</b></p> <p>Section 11C(1) of the Skills Development Amendment Act, 2011, requires Accounting Authority members to disclose their conflicts of interest. In order to comply with the above requirement, this form must be completed by all prospective members of the Accounting Authority to declare whether or not they have any monetary or related direct or indirect interest in the entities or organisations outside the SETA which may create real or perceived conflict of interest in the undertaking of the SETA business and execution of fiduciary responsibilities.</p>	
<b>Name of Entity or person involved / affected (natural or juristic person)</b>	<b>Nature of Interest</b>
Signature:	_____
Date:	_____